



**GRACE**

P R E S B Y T E R I A N

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**ANNUAL  
REPORT**

**2018**  
EDITION



***2018 Annual Report***  
***Congregational Meeting***  
***Sunday, January 27, 2019***

Grace Presbyterian Church

105 Bailey Road

Crystal City, Missouri 63019

636-937-3019

[www.gracechurch-pcusa.com](http://www.gracechurch-pcusa.com)

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DOCKET

**The Annual Congregational Meeting**

Grace Presbyterian Church

Crystal City, Missouri

January 27, 2019

11:45 a.m.

**The Congregational Meeting**

Meeting Opened with Prayer

Appointing a Clerk

Declaring a Quorum

Reading of Call for the Annual Congregational Meeting

Procedures Explained, Questions, and Answers on Annual Reports

**\*Docket Received**

**\*Grace's Mission, Vision, & Values Statement.....4**

**\*Minutes of the 2018 Congregational Meetings.....6**

**\*Individual, Financial, & Board Reports**

Session.....9

Pastor.....Sermon 01/27/19

Board of Deacons.....12

GPC Families.....14

Gifts, Endowments, & Memorials .....15

Quilters Financial Report.....17

Community Benevolence Fund Financial Report.....18

**\*2018 Seasonal Team & Session Committee Reports**

Epiphany Team.....19

Lent Team.....21

Easter Team.....26

Pentecost 1.....29

Pentecost 2.....31

Peace.....33

Harvest.....35

Advent/Christmas.....36

Building, Grounds, & Maintenance Committee.....37

    Safety Team.....37

    Social Media & Website Report.....38

Stewardship & Finance Committee.....40

**\*2018 Treasurer's Report.....41**

Nominating Committee.....42

**\*\*Election of New Ruling Elder.....42**

Personnel Committee.....43

**\*Grace's Goals/Benchmarks for 2019.....44**

**\*\*Pastor's Terms of Call.....45**

**\*Presentation of the 2019 Budget.....46**

Miscellaneous Business

**\*Adjournment**

Closing Prayer & Benediction

**\*Decided upon by Session, but the Congregation votes to support it.**

**\*\*Motion that requires congregational vote for approval.**

**Grace Presbyterian Church's  
Mission, Vision, & Values  
and Previous Goals & Benchmarks**

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**Mission**

Grace Presbyterian Church welcomes **ALL** people to experience God's grace by worshiping, sharing, and serving together.

**Vision**

*experience grace*

**Values**

**Hope:** Like the Kingdom of God, we know that the best is yet to come and that the best is also here now.

**Connection:** We are open to building intergenerational relationships with each other and with God, so that we can not just survive, but thrive as human beings.

**Mission:** Drawn by the Spirit's call, we engage in tangible acts of service, as the hands and feet of Christ in our community.

**Renewal:** Believing that Christ makes all things new, we seek the Spirit's guidance on the journey of faith, moving towards the evolving truth that God never gives up on humanity.

**Love:** Inspired by the word *hesed* in scripture, we are called to show love that is compassionate, accepting, full of grace, mercy, forgiveness, and forbearance; love that is authentic and messy, unconditional and vulnerable, and is committed to action.

## **Previous Goals & Benchmarks:**

### *Stewardship*

**Goal:** Have a fully intentional stewardship program operating.

**Benchmark:** Form a stewardship team and send them to training.

### *Marketing Campaign*

**Goal:** Create a social media team responsible for getting the church's mission out into the various forms of social media and web.

**Benchmark:** Have a new church logo and tagline approved by the congregation.

### *Spiritual Gifts Assessment*

**Goal:** Have an on-going program of spiritual gifts assessment for all people in the congregation.

**Benchmark:** Conduct a spiritual gifts assessment of the current congregation.

### *Local Missions*

**Goal:** Have a monthly outreach program within our immediate community.

**Benchmark:** Prepare a report of the needs assessment of the community.

### *Small Group Ministry*

**Goal:** Have 80% of the worshiping congregation involved in a small group.

**Benchmark:** Have sign-ups for 3 new small groups this fall.

### *Intergenerational*

**Goal:** Have a full afterschool program integrated with Logos.

**Benchmark:** Have Logos up and fully running.

## Minutes of the 2018 Congregational Meetings

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GRACE PRESBYTERIAN CHURCH  
CRYSTAL CITY, MISSOURI  
January 28, 2018

After having it in the bulletin for six consecutive weeks and announcing it from the pulpit for the past four weeks, and being on the online calendar, Moderator Rev. Joshua Noah called the meeting to order at 11:47 a.m. in the sanctuary. Sally Borgerson was appointed clerk of the meeting, and a quorum was declared. The meeting was opened with prayer.

Patty Vandergriff moved to accept the docket as listed in the table of contents of the 2017 annual report. The motion was seconded and carried. Dale Wooldridge moved to approve the minutes of the congregational meetings of January 29, March 26, September 10, and December 3, 2017 as printed. The motion was seconded and carried.

Candilee Jackson moved to receive the reports of the Session, Pastor, Board of Deacons, GPC Families, Quilters, and Community Benevolence Fund. The motion was seconded and carried. Carol Gradolf moved to accept the reports from the Committees for God's Word, God's People, and God's House, the Stewardship Team, the Treasurer, and the Nominating and Personnel Committees. The motion was seconded and carried.

Rev. Noah then exited the sanctuary and Debbie Cooke presided over the next part of the meeting. The motion on the Pastor's Terms of Call comes from the committee and therefore did not require a second. (The only change in the Terms of Call that had not previously been voted on was the increase in Board of Pensions dues.) The motion carried, and Rev. Noah returned to the sanctuary.

Treasurer Jan Aucutt was present to answer questions about the 2018 budget. Kellie Silva moved to receive and support this budget as presented by the Session. The motion was seconded and carried.

At 11:55 a.m., Dale Houzenga moved that the meeting be adjourned. The motion was seconded and carried. All rose for the closing prayer which also served as the table grace for the pot luck luncheon.

Respectfully submitted,

Sally Borgerson  
Clerk of Session

Joshua Noah  
Moderator

CONGREGATIONAL MEETING  
GRACE PRESBYTERIAN CHURCH  
CRYSTAL CITY, MISSOURI  
March 18, 2018

Having been announced for two consecutive weeks in the bulletin and from the pulpit, Moderator Rev. Joshua Noah called the meeting to order at 11:55 a.m. in the sanctuary. Sally Borgerson was appointed clerk of the meeting, and a quorum was declared. The meeting was opened with prayer.

The purpose of this called meeting was to fill two unexpired terms, one on the Session and the other on the Board of Deacons. The Nominating Committee put forward the name of Pat Breeze for the unexpired term of Elder, Class of 2018; and Clara Jo Picarella, for the unexpired term of Deacon, Class of 2020. There were no nominations from the floor. This motion coming from the Nominating Committee there was no need for a second. The motion carried.

At 11:58 a.m. Kellie Silva Noah moved to adjourn. The motion was seconded and carried.

The Sending served as the closing prayer.

Respectfully submitted,

Sally Borgerson  
Clerk of Session

Joshua Noah  
Moderator

CONGREGATIONAL MEETING  
GRACE PRESBYTERIAN CHURCH  
CRYSTAL CITY, MISSOURI  
December 9, 2018

Having been announced for two consecutive weeks in the bulletin, Moderator Rev. Joshua Noah called the meeting to order at 11:52 a.m. and opened it with prayer. Sally Borgerson was appointed clerk for the meeting. A quorum was declared. The purpose of the meeting was to elect new church officers for 2019.

The Nominating Committee presented the following slate:

**Nominating Committee**

Tom Anderson  
Marsha Anderson  
Bill Sternberg

**GEM Committee**

Kurt Breeze  
Mark Trautwein

**Deacons**

*Class of 2021:*

Marlene Burt  
Kathy Bungenstock  
Mark Bungenstock

*Class of 2020:*

Tawnya Hadley (to fill an unexpired term)

There were no nominations from the floor. Candilee Jackson moved to elect this slate of officers for 2019. The motion was seconded and carried.

Kellie Silva Noah moved to adjourn at 11:55 a.m. The motion was seconded and carried.

The Benediction served as the closing prayer.

Sally Borgerson  
Clerk of the Session

Joshua Noah  
Moderator



2018 Session Report  
Grace Presbyterian Church  
Sally Borgerson, Clerk of Session

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**Membership Statistics**

<b>Starting membership Jan. 1, 2018</b>		<b>139</b>
New members		7
Membership by transfer	1	
Membership by reaffirmation of faith	6	
Membership by profession of faith	0	
Members transferred out	1	
Moved from active to dropped	14	
Non-member regular attendees	30	
Member deaths	4	
<b>Ending membership Dec. 31, 2018</b>		<b><u>128</u></b>

**Baptisms: 0**

**Weddings: 2**

**Average worship attendance: 70**

**In Memoriam**

Flora Hogenmiller, January 12, 2018

Kathleen Bromley, March 20, 2018

Mildred Copeland, May 29, 2018

Clyde Gradolf, June 5, 2018

Shirley Shideler, August 28, 2018

I traveled to Belleville, IL on Oct. 20, 2018 for church records review.

**Respectfully submitted,**

**Sally Borgerson, Clerk of Session**

## Grace Presbyterian Staff & Leadership - 2018

<b>Pastor</b>	Rev. Joshua Noah
<b>Secretary</b>	Liz McClain
<b>Sexton</b>	Wally Biehle
<b>Organist</b>	Mark Trautwein
<b>Choir Director</b>	Kirk Jackson
<b>Nursery</b>	Nancy Cartee
<b>Treasurer</b>	Janice Aucutt
<b>Clerk of Session</b>	Sally Borgerson

### **Ruling Elders**

#### **Class of 2018**

Debbie Cooke  
Pat Breeze  
LeaAnn Roth

#### **Class of 2019**

Jan Aucutt (2)  
Bill Sternberg  
Mary Lucas

#### **Class of 2020**

Kirk Jackson  
Amy Petschonek  
Sue Short

#### **Class of 2021**

Debbie Cooke (2)  
Rich Hadley  
LeaAnn Roth (2)

### **Deacons**

#### **Class of 2018**

Marlene Burt  
Kathy Bungenstock  
Mark Bungenstock

#### **Class of 2019**

Geraldine Chapman, Co-Treasurer  
René Huss, Moderator  
Bonnie McGee, Co-Treasurer

#### **Class of 2020**

Clara Jo Picarella  
Tawnya Hadley  
Carol Gradolf

#### **Class of 2021**

Marlene Burt (2)  
Kathy Bungenstock (2)  
Mark Bungenstock (2)

## GRACE PRESBYTERIAN CHURCH SESSION COMMITTEES FOR 2018

### **NOMINATING COMMITTEE:**

RE Sue Short                      RE Mary Lucas                      Pat Breeze  
Patty Vandergriff              Dale Houzenga                      Toni Houzenga

### **PERSONNEL COMMITTEE:**

RE Sue Short                      RE Debbie Cooke                      RE Mary Lucas

### **STEWARDSHIP & FINANCE COMMITTEE:**

RE Jan Aucutt                      RE LeaAnn Roth                      RE Kelly Henneman  
Mark Trautwein                      Mickey Portell                      Bob Denison

### **BUILDING, GROUNDS, & MAINTENANCE COMMITTEE:**

RE Pat Breeze                      RE Amy Petschonek                      RE Kirk Jackson

### **GIFTS, ENDOWMENT, & MEMORIALS COMMITTEE (GEM)**

RE Janice Aucutt                      RE Kirk Jackson                      Kurt Breeze  
Steve Huss                      Bill Sternberg                      Linda Stephens

### **GPC Families:**

Bill Sternberg, *President*                      Bill Lucas, *Vice-President*  
Mark Trautwein, *Secretary*                      Gary Stephens &  
Bob Chapman, *Co-Treasurers*

### **2018 SEASONAL TEAMS:**

**Epiphany Team** - Sonia Frisk, Donna Trautwein, Bob & Marcia Denison, Joan Groat, Judy Young, Sally Borgerson, Shirley Ann Biere, consultant.

**Lent Team** - Debbie Cooke, Bonnie McGee, Rich & Tawnya Hadley, Joe Rich, Jan & Bob Aucutt, Annette Potochik, Larry & Sue Byrd

**Easter Team** - Clara Jo Picarilla, LeaAnne Roth, Pam Harmon, Kellie Silva-Noah, Bill & Joyce Sternberg, Pat & Kurt Breeze

**Pentecost 1 Team** - Rich & Tawnya Hadley, Muriel Stephens, Rita Potochik, Kelly & Rick Henneman, Jamie Rich, Patty Vandergriff

**Pentecost 2 Team** - Mary Lucas, Gary Stephens, Jeanne Seffens, Sue Short

**Peace Team** - Jan Aucutt, Jamie Rich, LeaAnne Roth, Kellie Silva-Noah,

**Harvest Team** - Bob & Alta Chapman, Tom & Marsha Anderson, Bill & Joyce Sternberg, Mickey Portell

**Advent/Christmas Team** - Lillian Manning, Amy & Bob Petschonek, Paula Westbrook, Mark Trautwein

**2018 Board of Deacons Report  
Grace Presbyterian Church  
Deacon Renee Huss, Moderator**

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**Deacon Ministry Teams and Their Work**

***Meals for Emergencies/Funerals***

The Deacons organized, prepared and delivered meals to a number of church member families this year when a member of the family had been ill, hospitalized, or had a new baby.

The Deacons also helped prepare and serve meals for three funeral luncheons in 2018 and served as ushers at four funerals.

***Visitor and Attendance Tracking***

The Deacons greeted visitors to the church and sat with them at the coffee hour. They also followed up with visitors by contacting them if contact information could be found.

The Deacons checked weekly attendance to determine if any members/regular attenders had been absent for a while, and followed up by checking with the Pastor about any concerns and contacting those on their Care Lists. The Deacons also served as greeters in the narthex from May to December this year at the request of the Pentecost Team, and some served as ushers for services in December.

***Communion***

The Deacons served communion at Autumn Ridge and Crystal Oaks every month. This year the total number of persons served was 181, a 79% increase over last year's total of 101. (This figure includes a communion served to a church member in hospice at home.)

***Care List Contacts***

The Deacons each have 6 to 9 families on their Care Lists and have been working throughout the year to meet a goal of contacting each family on their Care List at least once a quarter. Deacons also made phone calls and sent cards and notes when special needs arose with their Care List families during the year. Pictures of the Deacons were posted in the hallway outside the sanctuary, along with a copy of the Care List so that members could look up their Deacons.

***Blood Drives***

The Deacons assisted with two blood drives this year organized and run by Gerry Chapman and Kathy and Mark Bungenstock, with help and support from our members. There were 26 units of usable blood collected in February, and 32 units collected in September, surpassing our goal.

***Wholeness and Healing Services***

The Deacons assisted with two wholeness and healing services in April and October, and with the Blue Christmas/Longest Night service on December 21<sup>st</sup>.

**Training**

On February 24, the Deacons attended Prayer Ministry Training at the church, led by instructor Donna Mertz.

**Financial Report**

Our Treasurer, Bonnie McGee, reported that the Deacons' account had an opening balance of \$794.30 on 12/29/17. We had deposits of \$1,180.00 for three funeral meals, and disbursements of \$100.00 (Homeless Youth Initiative), \$52.80 (*Christian Caregiving* books), and \$1,009.62 (funeral expenses). The ending balance on 11/30/18 was \$811.88.

Respectfully Submitted,  
Deacon Renee Huss, Moderator

**2018 Grace Presbyterian Church Families**  
**Grace Presbyterian Church**  
**Bill Sternberg, President**

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This past year we hosted the annual Breakfast with the Easter Bunny, Breakfast with Santa and Mrs. Claus, and with the Harvest Team, Trunk-or-Treat. All of these events were well attended by kids as well as adults. A great time was had by all.

Speakers in 2018 provided those who attended a varied history of interesting places and happenings locally as well as worldwide. Mark Caputo told us of the "Orphan Train" and the role it played with immigrants. Steve Huss informed us of the 200 year history of Jefferson County. Dr. Steven Crawford, D.O. gave us the sad situation in Africa of the poaching of wild animals and of his humanitarian efforts in that country. Sally Borgerson shared her family history in Arrow Rock and Saline County, Missouri. We finished the year with Debra Dollar, the Regent of the Daughters of the American Revolution, sharing the past and present history of the D.A.R., and how they help veterans and active duty military personnel.

Thanks to all of you who made each event great. Special THANKS to the faithful cooks, Don Cavins, Bob Chapman, Gary Stevens, and Dale Houzenga for all the great food and hard work each month. They arrived at church at 6:00 AM to insure everything was ready.

Almost forgot our annual fundraiser - Trivia Night. This year we shared our profit with the Jefferson County Homeless Youth Initiative. Thanks to our M.C. and question person, Mark Trautwein, and to those who donated their time and items for the auction.

Reminder: Trivia Night 2019 is on March 9, from 6:30 PM to 10:00 PM at the Festus VFW. Please support our only fundraiser.

Balance in the Checking as of 12/31/2018 was \$790.95

**Officers:**

Bob Aucutt - President  
Bill Sternberg - Vice President  
Bob Chapman & Gary Stephens - Co-Treasurers  
Mark Trautwein - Secretary

**Treasurers' Report:**

<b>Beginning Balance</b>		<b>\$ 590.06</b>
Income		
Collection Basket	\$434.00	
Trivia	\$777.73	
<i>Total Revenue</i>		\$1211.73
Expenditures		
Food	\$605.84	
Vinyl Signs	\$405.00	
<i>Total Expenditures</i>		\$1010.84
<b>Year End Balance</b>		<b><u>\$790.95</u></b>

Respectfully Submitted,  
**Bill Sternberg, President**

**2018 Gifts, Endowment, and Memorial (GEM) Committee**  
**Grace Presbyterian Church**  
**Kurt Breeze, Chair**

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For the year 2018, Grace received 52 Undesignated gifts and memorials, 8 Designated gifts and memorials, 4 gifts for the Friends of the Fountain, and 0 donations for the Endowment Fund. Undesignated gifts are to be used for whatever purpose the committee deems necessary, while designated gifts are for particular purposes (music, homeless youth, etc.). Friends of the Fountain gifts are for the park supplies and upkeep. The income from the Endowment Fund Investment, New Covenant Fund, is used to provide financial support in accordance with the distribution terms set forth in the GEM by-laws.

We continued updating and maintaining the GEM plaque in the narthex, and along with the pastor, overseeing the use of the scatter garden. There was one cremains scattered in the scatter garden in 2018.

Thanks to committee members Steve Huss (Vice-Chair), Linda Stephens (Secretary), Bill Sternberg (Treasurer), and Elders Jan Aucutt and Kirk Jackson.

Respectfully Submitted,  
Kurt Breeze, Chair

UNDESIGNATED ACCOUNT (Bank of Bloomsdale)  
Balance: 01/25/2018

**\$ 3,289.32**

DATE	DEBITS	CREDITS
02/05/18	\$130.00	
02/12/18		\$ 256.00
02/26/18		\$ 200.00
03/18/18		\$44,908.78
03/23/18		\$ 30.00
06/11/18		\$ 145.00
07/23/18		\$ 1,625.00
08/06/18		\$ 490.00
09/04/18		\$ 240.00

Balance: 12/24/2018

**\$51,063.10**

DESIGNATED ACCOUNT (Bank of Bloomsdale)  
Balance: 01/25/2018

**\$ 3,304.31**

DATE	DEBITS	CREDITS
02/12/18		\$ 250.00
02/20/18		\$ 250.00
03/26/18		\$ 25.00
04/23/18		\$ 25.00
07/16/18		\$ 300.00
07/23/18		\$ 20.00
08/06/18		\$ 50.00
09/04/18		\$ 45.00
09/13/18		\$ 10.00
09/21/18		\$ 122.77
09/21/18		\$ 265.04
09/25/18		\$ 45.00

Balance: 12/24/2018

**\$ 3,326.50**

FRIENDS OF THE FOUNTAIN (Bank of Bloomsdale)

Balance: 01/25/2018 **\$ 6,240.48**

DATE	DEBITS	CREDITS
02/05/18		\$ 130.00
04/25/18	\$ 21.31	
05/18/18	\$ 110.07	
06/11/18		\$ 100.00
06/25/18	\$ 27.00	
08/06/18		\$ 20.00
08/28/18	\$ 89.74	
09/20/18	\$ 24.02	
09/25/18	\$ 89.74	
11/09/18	\$ 44.99	
12/17/18		\$ 25.00

Balance: 12/24/2018 **\$ 6,108.61**

NEW COVENANT FUNDS BALANCE: 01/07/2019: **\$138,928.67**



**2018 Quilters' Financial Report**  
**Grace Presbyterian Church**  
**Donna Trautwein**

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Beginning Balance for 2018	<b>\$1,865.48</b>
Income from sales	<b>719.00</b>
Expenditures on supplies* & kitchen**	642.84
End Balance for 2018	<b><u>\$1,941.64</u></b>

\*fabric for comfort quilts is included in here

\*\*quilters bought non-food items for the kitchen

Submitted by:

**Donna Trautwein, Head Quilter**

**2018 Community Benevolence Fund Financial Report**  
**Grace Presbyterian Church**  
**Liz McClaine, Church Secretary**

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Beginning Balance		<b>\$5829.94</b>
Income		
Donations	\$ 25.00	
Christmas Eve Offering	\$ 749.75	
Total income		<b>\$ 774.75</b>
Expenses		
Assistance With:		
Water	\$ 250.00	
Electric	\$1550.00	
Rent	\$ 50.00	
New checks charge	\$ 29.70	
Total Expenses		<b>\$1,879.00</b>
Ending Balance		<b><u>\$4,724.99</u></b>

**2018 Epiphany Team**  
**Grace Presbyterian Church**

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THEME: "The Season of Love"

The team: Sonia Frisk, Donna Trautwein, Bob and Marcia Denison, Joan Groat, Judy Young, Sally Borgerson, and prayer buddy Shirley Ann Biere.

Six Sundays, January 7-February 11, 2018. Scriptures were from John. Liturgical skits were presented on January 7, 21, and February 4. The goal was to show different aspects of love as demonstrated by Christ: Love is...Courageous, Generous, Action, Merciful, Unconditional, and Miraculous. The theme was carried out through the bulletin, sanctuary and bulletin board decorations, crafts for the children, and a cloth poster displayed on an easel in the front of the sanctuary. In addition, a cloth banner was prepared by Donna Trautwein to show how all the seasons will fit together and center on the cross.

Communion was served by intinction on January 14 and February 11. The team prepared the table and brought gluten-free bread. The team switched out the paraments. The team recruited ushers, organized adult and youth liturgists, helped coordinate music to fit the theme, recruited Acolytes and Beadles, volunteers to work with the children, Scouts to participate on Boy Scout Sunday (February 4), and people to bring cookies and serve for the Fellowship Hour downstairs. (On January 7 King's Cake was served.)

Fellowship: A potluck luncheon to honor new members was held on Jan. 28 following the annual congregational meeting. The team provided the meat and helped with decorations, serving, and cleanup. The team recruited a speaker for the GPC Families breakfast held on January 20, Steve Huss, on "Loving Jefferson County."

Community Outreach: In January the team supported "Give a Meal a Month" which goes to the Jefferson County Rescue Mission. In addition, the team delivered homemade cookies to Crystal City first responders and provided homemade cookies and helped serve refreshments to those who marched in honor of Rev. Martin Luther King on January 14. The team helped promote "Souper Bowl Sunday" on February 4 with donations going to the Methodist food pantry.

Christian Education: "Love is Knowing your Muslim and Jewish Neighbors," led by Pastor Joshua Noah, was held on Wednesdays from 1-2:30 and 5:30-7 pm., January 10-February 7. There were guest speakers on two of those evenings, and the culminating activity was a field trip to a synagogue and a mosque in St. Louis on Saturday, February 3. Christian Education was provided for children each Wednesday evening. We used the curriculum from Children in Worship.

**Budget:** The Session allotted \$500 to the Epiphany season, of which \$345 was spent. (Many donations were received, and the team thanked the members and others who volunteered and/or donated through a note in the newsletter as well as by over 50 personal thank you notes.)

**Ongoing:** The team has recruited 10 people (a full table) for the Cultural Diversity Luncheon to be held on February 24 and is donating a basket for the silent auction to be held at the Trivia Night on March 3.

**Evaluation:** The season went well and was well received. The Christian Education unit was excellent. The liturgical skits seemed to make the scripture more alive for the congregation. Community outreach was good. Average attendance for January was 76. The team looked out for one another and substituted as needed. The team not only helped the congregation worship but reached out to others. For example, the children prepared personalized Valentines for all nursing home patients and shut-ins which were delivered by the deacons.

**Advice for future teams:** It doesn't work well to try to schedule children in advance. It's best just to see who shows up.

**2018 Lent Seasonal Team  
Grace Presbyterian Church**

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**Team:** Debbie Cooke, Bonnie McGee, Rich Hadley, Tawnya Hadley, Joe Rich, Jan Aucutt, Bob Aucutt, Annette Potochik, Larry Byrd, and Sue Byrd.

Notes to Remember:

- Ask for volunteers
- Read material before the meeting
- Speak positively
- Be flexible

Our themes for the year are featured on a puzzle piece. Donna Trautwein has prepared these puzzle pieces to be decorated by each team. The puzzle pieces are stored at the church.

**Special Services during the Lenten Season:**

- **Ash Wednesday Service** was organized along with the First UMC at 7:00pm and held at Grace Presbyterian. Service was at 7:00 p.m. which was preceded by the pancake supper at 5:00 p.m.
- **Twin City Ministerial Alliance Good Friday Service** was held at Grace Presbyterian on Good Friday at noon.

**Theme for the seasons and special emphasis were as follows:**

Theme for the season "**Knowing Jesus...**" The liturgical color is purple *The Lord's Prayer*, red hymnal pg. 426) was sung during the season. Opening song of *Be Still* by The Fray was used as a call to worship.

**2/14 Knowing Jesus is to Know God**

ANTHEM: "CHRIST IN YOU"

Ash Wednesday Service with First-UMC at 7:00 pm following Pancake Supper.

*Pancake Supper* - 5:00-7:00pm coordinated by Jan & Bob Aucutt (Fellowship Meal)

**2/18 Knowing Jesus is Being Compassionate**

*A Second for the Season* given by Rich Hadley

**2/25 Knowing Jesus through Service**

ANTHEM: "HERE I AM, LORD"

Communion - Joe Rich coordinated communion. Communion will be by Intinction. Gluten free bread purchased by Epiphany team. Wine/Juice is in the refrigerator.

**3/4 Knowing Jesus is Trusting Him in the Chaos**

ANTHEM: "HOLY SPIRIT, FLAME AND FIRE"

3/11 **Knowing Jesus as the Truth**

3/18 **Knowing Jesus is Courage in the Face of Injustice**

ANTHEM: "INSCRIPTION OF HOPE"

3/25 **Knowing Jesus as King**

CANTATA: "WITNESS"

Palm/Passion Sunday -

Communion - Bonnie McGee will coordinate. Communion was by intinction.

3/30 **Knowing Jesus as Strength through our Suffering**

*Twin City Ministerial Alliance Good Friday Service*

### **Events During the Season:**

**Note:** It was suggested to boost the events more on Facebook prior to the event to encourage attendance.

### **Christian Education:**

**"Walk Through Holy Week"** was scheduled for March 14<sup>th</sup> from 5-7pm.

A series of stations that all ages walked through during the evening.

Light refreshments were served in the fellowship hall. Volunteers were acquired for each of the stations. Turnout was smaller than anticipated, but the consensus of those who participated said it was very meaningful. It was suggested this could be set up on a Sunday morning next year.

### **Mission/Community Outreach:**

**Crystal City Kindergarten Easter Egg Hunt** was scheduled for March 28, 2018 at 11:15 am. Bonnie McGee was the point of contact. Sheri Klamert is the Kindergarten teacher contact - [klmaerts@crystal.k12.mo.us](mailto:klmaerts@crystal.k12.mo.us). Plastic eggs were already secured. Volunteers were recruited to stuff the eggs with candy the Tuesday prior. The eggs will be placed on the lawn Wednesday morning. Volunteers were recruited to supervise the yard perimeter on the day of the egg hunt. Cupcakes and Capri Sun were purchased, and wrapped candy was acquired through donations. *Miniature cupcakes were suggested for next year since the big cupcakes were too much for the kindergartners to eat. Also, do not forget the sacks in the storeroom for the children to take their candy home.*

*\*\* The date for this changed due to a scheduling conflict with the school. Rain was also forecasted. In case of rain it was suggested the egg hunt could take place in the sanctuary.*

**Easter Egg Hunt** - The annual Easter egg hunt and visit by the Easter Bunny was coordinated by GPC Family group. The cards for the registration for this were lost, so follow-up could not be completed.

## Other Details:

**Special Offering:** *One Great Hour of Sharing* - Emphases for this offering began on 2/18. Jan Aucutt ordered the information and materials needed. The offering was collected Easter Sunday.

**Sanctuary decorations:** Sue Byrd coordinated the sanctuary decorations. Easter team assisted the last week. The decorations were simple starting with a single white candle in each window, building each week with a spray of flowers, and adding a Palm on Palm Sunday. Sue coordinated the decorating of the cross and recruited volunteers.

**Bulletin Boards:** Tawnya Hadley along Sue Byrd and Bonnie McGee decorated the bulletin boards.

**Bulletin covers:** Tawnya Hadley

**Ushers:** Debbie Cooke coordinated the usher list for the season.  
*\* It was suggested to recruit ushers sooner in the season and to send a reminder. At least one usher needs to have a key, so referencing the key list is essential.*

**Kids in Worship:** Acolyte was not needed for the season. Children were recruited to extinguish a candle on the candelabra at the beginning of worship each week. Sue Bryd coordinated the volunteer list for this along with a kid to be the beadle (bible carrier).

**Coffee/fellowship hour:** Sue Byrd & Jan Aucutt volunteered to coordinate the details for the fellowship hour. Team members were asked to bake/prepare food for each week.

**Liturgists:** Abbey, the intern, was the liturgist during the season. Children will assist with the liturgy. Sue Byrd coordinated children volunteers for this task. There was no "Lighting the Christ Candle" liturgy this season. The Lenten team utilized the Tenebrae Hearse.

**Expenses for the Lenten Team attached.**

	Reimbursed	Donated
<b>Lenten Team Expenses</b>		
<b>Miscellaneous</b>		
Palm Sunday Palms *estimated	\$50.00	
Planning Meeting Lunch	\$70.41	
Maundy Thursday Materials	\$24.90	
Advertising	\$31.99	
<b>Subtotal</b>	<b>\$177.30</b>	
<b>Ash Wednesday Supper</b>	\$28.23	
<b>Subtotal</b>	<b>\$28.23</b>	
<b>Christian Education Crafts</b>	\$28.95	
<b>Subtotal</b>	<b>\$28.95</b>	
<b>Crystal City Kindergarten Egg Hunt</b>		
Supplies - Napkins, Cups, Plates	\$25.86	
Cupcakes for Egg Hunt	\$31.58	
<b>Subtotal</b>	<b>\$57.44</b>	
<b>Sanctuary Decorations &amp; Supplies</b>		
Material		\$19.31
Paint & Brushes		\$11.54
Candles		\$14.85
Place Mats		\$8.98
Votive Candle Holders		\$32.97
Pebbles & Spanish Moss		\$10.97
Scrap Wood		\$0.00
<b>JoAnn's Fabrics</b>		
Grapevine wreath (crown of thorns)	\$3.49	
Felt	\$3.99	
Felt	\$3.99	
Burlap	\$13.95	
Felt	\$11.96	
Fabric (4 yds purple) table cover	\$11.96	
Glue	\$5.99	
2 grapevine wreaths - doors	\$19.98	
purple ribbon	\$3.99	
moss	\$5.99	
5 yards black felt	\$34.95	
<b>Hobby Lobby</b>		
Glue	\$1.49	
Letters	\$12.45	
Letters	\$11.94	



Ribbon	\$3.99	
Additional letters	\$12.45	
2 wooden sign boards (banners)	\$35.98	
<b>Home Depot</b>		
Materials for wooden cross	\$62.00	
materials for cross	\$42.03	
Wood stain	\$3.98	
Command hooks	\$2.98	
Sisal	\$5.58	
Dowels for felt shades	\$5.80	
<b>Subtotal</b>	<b>\$320.91</b>	<b>\$98.62</b>
<b>Walk Through Holy Week</b>		
Rope Lighting		\$24.00
Misc Craft Supplies *estimated		\$10.00
Food		\$73.66
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$107.66</b>
<b>GPC Family Event Costs:</b>		
Breakfast with Easter Bunny	\$38.99	
Trivia Night FB- Ad Boost	\$33.00	
<b>Subtotal</b>	<b>\$71.99</b>	
<b>Totals</b>	<b>\$684.82</b>	<b>\$206.28</b>

Respectfully submitted,

Tawnya Hadley

**2018 Easter Seasonal Team  
Grace Presbyterian Church**

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**MEMBERS:** Kurt & Pat Breeze, Kellie Silva-Noah, Clara Jo Picarella, LeaAnn Roth, Bill & Joyce Sternberg, Prayer Support-Abby Croissant

**THEME:** Seeing/Believing in Gods Mission

**WORSHIP/Week at a Glance**

**4/1: Easter**

- Communion=pass it: Kellie made the bread; Bill scheduled the servers and Mark Trautwein filled the cups
- One Great Hour of Sharing Offering collected but was taken care of by the previous team
- Began advertising FAITHFUL FAMILIES
- Second for the Season occurred=Kurt spoke to the congregation.
- People picked up their lily's after worship

**4/8: Doubting Thomas**

**4/15: Service of Healing**

- Change the cross decorations. Bill Sternberg used DeSoto Advertising Company (Dennis Melfeld 314-586-2600) to make a vinyl cross to cover the wooden cross
- Collect glasses and sunglasses for Lions Club -throughout end 5/6
- Baptism/healing and holding: deacons/Abbey will take care of this part

**4/22:**

- Communion=rip and dip: Kellie made the bread, gluten free bread (freezer) check on juice/wine prior to this date

**4/29:**

- Potluck=people sat with others that share their birthday month. The team provided cake.
- The Easter Team did not provide chicken; everyone was asked to provide meat/side

**5/6:**

- Last Sunday to collect glasses for the Lion's Club

**5/13: Gift's of Women**

- Women's hygiene collection for Homeless Youth Initiative. The team supported **Kadence Buechting** with this project as it was her birthday wish to help others in the community.
- Women's breakfast before church service -GPC will provide the breakfast 9:30-10:30
- Corsages (red/white) were given to everyone present at worship on this day to represent their mother: red=living, white=deceased (Pat is made

these using artificial flowers).

### **MISSION IDEAS**

- Great one Hour of Sharing collection 4/1
- Collecting eye and sunglasses for Lion's Club 4/15
- Women's hygiene collection for Homeless Youth Initiative 5/13

### **FELLOWSHIP IDEAS**

- Potluck 4/29
- Women's breakfast 5/13

### **EDUCATION IDEAS**

- Intergenerational involvement

-Faithful Families by Traci Smith

-Each week there was a small dinner provided (by the Easter Team), all ate together, and then the children went upstairs to work with Pastor Josh while the adults remained in the fellowship hall where LeaAnn Roth facilitated the adult group using the book Faithful Families.

\*4/18-Meal: Walking Tacos

\*4/25-Meal: Shredded BBQ chicken

\*5/2-Meal: Chili Bar (used leftover meat from walking tacos)

\*5/9-Meal: Potato Bar (used leftover meat from BBQ chicken)

\*5/16-Meal: Pizza, ordered from Papa Johns

-Each meal also had a small side item: vegetables and ranch, chips and salsa, etc.

### **TEAM RESPONSIBILITIES**

-Meal coordination and fellowship set up=Kellie, Pat, Kurt

-Education coordination=LeaAnn, Bill & Joyce

-Kids/music coordination=Josh

-Advertisement: social media, announcement at church, bulletin-group effort=Pastor Josh and Team

-Ushers=Bill scheduled

-Beadle and Acolyte=LeaAnn scheduled

-Liturgist is Abbey the entire time

-Coffee/Fellowship hour=Pat/Kurt scheduled and coordinated food/drink items

**OTHER ITEMS:**

\*Baccalaureate Service-the team did not have to do this as another church provided. The serving church is chosen

\*Clara Jo-in charge of Lilly order. Lily contacting Bayer's, collection, advertisement began AS SOON AS the Easter team met. Clara Jo used Bayers Garden Center, Arnold MO 636-464-2314. They were sold for \$10 and people that bought Lily's picked up their Lily's after the Easter worship service.

\*Easter Banner: LeaAnn talked to session about buying one, they approved but the Team did not follow through on getting this.

\*Advertisement at Breakfast w/Easter Bunny for the Christian Education program: Kellie board and LeaAnn flyer (Flyer attached)

**DECORATIONS:**

\*The Easter team used the wooden cross that the previous team made. The cross was decorated with artificial flowers UNTIL the healing sermon where the cross was then redecorated with the vinyl cross (see details above on 4/15).

\*LaDonna Matthews designed the symbol for the team that was used on the bulletin.

**SONG SUGGESTIONS:**

\*Sending: Pass it on

\*Response of Praise: Bond of Love, In moments like these,

\*Shine Jesus Shine, Because he lives, Up from the grave he rose, Jesus Christ is Risen today, Thine is the Glory

**VENUES USED:**

\*Bayer's Garden-636-464-2314

\*Cosco, Wal-Mart, Schnucks, Aldi, Shop-n-Save

\*DeSoto Advertising Company (Dennis Melfeld) 314-586-2600

\*Papa Johns-636-933-3634

**2018 Pentecost 1 Seasonal Team**  
**Grace Presbyterian Church**

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**THEME:** *Empowered*

**TEAM:** Rich & Tawnya Hadley, Rick & Kelly Henneman, Chris Gladden, Muriel Stephens, Patty Vandergriff, Jamie Rich, Prayer Buddy-Rita Potochick

**8 SUNDAYS, May 20 - July 8, 2018:** "Six Great Ends of the Church"  
Preaching Series from the book, *Proclaiming the Great Ends of the Church*, by Joseph Small. We chose the theme "Empowered to..." derived from this book. We are EMPOWERED TOO...Begin, Know, Tell, Grow, Worship, Believe, Stand-up, and Leave (Go Therefore). This theme was demonstrated through bulletin covers, crafts for the children during service, sanctuary and narthex decorations, bulletin boards upstairs and in the stairwell, lighting of the flame each week during service, and a fun photo booth encouraging you to "Get Empowered!" A Pentecost Banner was colored by the children during Bringing Families Together program to hang in the Fellowship Hall.

To kick off the Pentecost Season we held a "Birth of the Church Celebration" for our 1<sup>st</sup> Sunday, May 20. This was on Children's Sunday where the youth led in music and served communion (juice boxes and muffins). We used the bowl of fire, streamers, chimes, balloons, music, dance and a birthday cake to celebrate this day. **Two Fellowship Events** were on June 17 & July 1. On June 17 we hosted 12 General Assembly Commissioners. Team members greeted commissioners in the narthex. They were given a Pentecost hand held fan and a brochure on the church. After the service a carry-in brunch was held in the Fellowship Hall. "Worship in the Park", on July 1, was an outdoor community service (including Hillsboro congregation) at Crystal City Park. This was followed by a picnic and swimming at the Crystal City Pool. A welcome table was set up for visitors with Pentecost fans, cups with church brochure and candy inside. The entire community was invited. The meat, buns, charcoal and condiments were provided by the team, as well as the expense of the swimming pool. Well over 100 were in attendance. In addition to the children serving communion on May 20, it was also served on June 17, and July 1 by intinction.

**SERVICE RESPONSIBILITIES:** Various responsibilities for Sunday service were divided amongst team members. Bulletin boards, bulletin covers, liturgists, ushers, kids in worship, children's message leader, and coffee/fellowship hour and publicity planning were taken care of by team members.

**Mission/Community Outreach:** Pentecost offering was taken on May 20. The Homeless Youth Initiative will receive 40% of this offering and the remaining 60% is used to support ministries of the Presbyterian Mission Agency. We took donations for the Brenden's Friday Backpack Program. From June 4 through August 15 we participated in the summer meal program, Child Core. Food was funded by the government. Preparation and distribution was handled by church and community volunteers in conjunction with other churches in the area. This provided a meal Monday-Friday for children. Over 200 children were fed through this program.

**CHRISTIAN EDUCATION:** Vacation Bible School was held June 24-28, 2018 from 6:00-8:00pm. The program was Babylon. About 6 children attended during this week. They participated in music, crafts games, skits and snacks.

**BUDGET:** The Session allotted \$700.00 to the Pentecost 1 season, of which \$\_\_\_\_\_ was spent. Donations were received in the amount of \$\_\_\_\_\_.

**EVALUATION:** We believe our season went well over all. The highlights would be our opening Pentecost Celebration (We stepped outside of the box with communion!), Worship in the Park (Very well received and totally new for our church!), and hosting GA (Many positive comments from Commissioners). We worked well dividing our duties, keeping each other informed and communicating regularly. Our community outreach program, Child Core, started off very positively. Media coverage on KSDK News, local radio station, social media, and local paper, The Leader, spread word throughout the area. Volunteers from church members, various organizations, individual community volunteers etc. started us off well. However, as time progressed into the summer, various issues and slowing involvement resulted in the program being hosted through the Herculaneum Church although we still participated. (Note-This was more during the month of July into early August)

**2018 Pentecost 2 Seasonal Report**  
**Grace Presbyterian Church**

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**The Team:** Sue Short, Gary Stephens, Jean Seffens, and Mary Lucas

**Eight Sundays:**

July 15th thru Sept. 2nd. The Pentecost 2 team carried out the theme Pentecost 1 originated. During our season we studied what it means to "Be the Church". The first 3 weeks we learned the NOTES of the reformed church. Where Christ is, there is the true Church. The other Sundays we covered the MARKS of the Church, which were established and written in the last section of the Nicene Creed. "We believe in One, Holy, Catholic and Apostolic Church". Communion was served on July 29th and by intinction on Sept. 2nd. The team recruited ushers, greeters, liturgist, children's worship leader, communion servers. A team member worked with the choir director concerning the music for every Sunday. Another team member asked different people to bake cookies, etc. and serve for Fellowship time after the service. On Aug. 12th a "Back to School" decorated cake was served.

**Christian Education:**

"Making Sense of the Bible" a 6 week course, held on Wed. night 6:30 to 8:00. The course started on July 25th and completed on Aug. 29th. Pastor Josh lead the class, which was very well received. We had 30 participants at several of the classes, the least amount attendance was 20 people. Everyone purchased their own book, which was \$10 each. While adults were in class a team member, with adult help, had outside games for the children (ages over 3 yrs old) that came with their parents. We also paid the Sunday nursery worker to be there for the babies.

**Community Outreach:**

On Monday Aug. 13th, the team served breakfast to the elementary, high school teachers and staff on their first work day back to school. We did this at the high school cafeteria. We served breakfast casseroles (8), which we enlisted the help of church members. Panara Bread donated 3 dozen bagels and we purchased cream cheese and fruit (strawberries). It was very well received, and the teachers told us how much they appreciated it. We'll do this again! Very rewarding. On Thurs., Aug. 16th, the first day of school, we plus Pastor Josh, set up a cart outside the elementary school building and handed out coffee to parents dropping off their children for school. Also receiving coffee were bus drivers, teachers and local police officers, who were there to welcome the children. (Note; not a lot of coffee drinkers but a GREAT community service! Good feedback. We'll do this again!!

**Mission:**

On July 29th and Aug. 10th we collected specific school supplies that were needed as requested by Crystal City school counselor. And that was pencil boxes and composition books. Very successful.

**Budget:** We were allotted \$500 by the Session, of which we spent:

Back to School Cake	\$30.00
Teacher's breakfast	36.41
Making Sense of the Bible study kit and 5 books	83.16
Nursery worker for Bible study	131.25
	<hr/>
Total Expenses	\$280.82
Fruit for breakfast	25.00
Disposable Cups & printed labels	14.00
	<hr/>
Donated Items	\$39.00
Total	<hr/> \$319.82

**Advice for future teams:**

Hard to get youth liturgist unless you catch them the morning of. Did not have enough people on the team, recommend a minimum of 6. However, our 4 people did a great job and worked well together.

**Evaluation:**

We could have taken on more if there were more team members, but I feel good about what we did and the things we chose were a total success, the Bible study was Great and the things we did for the school was so rewarding and fun and I'm sure they will be done over and over.



**2018 Peace Seasonal Report**  
**Grace Presbyterian Church**

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**Theme:** We Choose Welcome

Hospitality center serving coffee, tea and hot chocolate before the service located in the Narthex and in the hallway by the elevator. We sold insulated coffee cups for \$5.00.

Prior to the service during the gathering time the song "Crystal Blue Persuasion" by Tommy James & The Shondells was played. Decorations were all in tie-dye and rainbow colors. New Peace Banners were made by Donna Trautwine. Josh would preach from the floor continuing to use the projector and screen. The choir will sit in the first 2 pews.

**Community Outreach:**

Twin City Days-

9/7- host an Art Walk in our park  
moved to an indoor facility due to the weather

9/8- Twin City Days booth  
cancelled due to weather  
given a spot at the WinterFest on Dec 1.

9/11- Memorial Service for 9/11 in our park led by the Boy Scouts.  
We provided refreshments.

9/21- CCHS Homecoming Parade - we provided cookies & bottled water.

**Christian Education:**

Established an intergenerational group called "Clyde's Buddies" in honor of Clyde Gradolf. Met on 4 consecutive Wednesdays from 6:00-7:00pm.

9/19- ice cream social  
9/26- tie-dyed T-shirts  
10/3- cookie decorating  
10/10- make your own pizzas

**Fellowship:**

9/30 hosted pot luck lunch after church for the congregation

10/7- World Communion Sunday- communion served by intinction. We also collected the Peace & Global Witness Offering with our share going to Covering House.

We continued to support Brendan's Backpack Program

EXPENSES Total:	\$479.76
Children's Program (this program covered the Peace and Harvest Seasons)	\$172.00
Decorations	\$112.74
Clyde's Buddies	\$179.33
Misc.	\$15.69

We also had \$150.00 of donations for Fellowship Hour & Clyde's Buddies Snacks

**2018 Harvest Season Report  
Grace Presbyterian Church**

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**Team members:** Tom Anderson, Marcia Anderson, Patty Vandergriff, Alta Chapman, Bob Chapman, Dale Houzenga, Bill Sternberg and Mickey Portell

The initial meeting was held on September 9, 2018; and at that time, the decision was made for this season's theme to be **Reaping and Sowing**.

Below is a list of activities/responsibilities held during this time:

- Alta Chapman selected three weekly hymns
- The use of the projector in the sanctuary was continued
- Dale Houzenga obtained ushers and greeters
- Mickey Portell was responsible for preparation of the coffee for the Narthex entrance and by the elevator for before and during our services. She also organized the fellowship times after church.
- Marcia Anderson arranged a potluck dinner on November 11, to honor veterans; a patriotic sing-along was held and enjoyed by all after the meal. Smokey Robinson's provided the bar-b-que for the meal.
- Bill Sternberg made arrangements for the liturgist and obtaining children to help with each service.
- Patty Vandergriff was in charge of the November 4 traditional communion. The grape juice and wine were in the cups, and the bread was on the plates. Egg-free and gluten free bread was also served by five elders.
- The Harvest Team assisted with the Trunk-or-Treat project on October 24.
- On the 24<sup>th</sup>, Patty Vandergriff, Bill and Joyce Sternberg decorated the sanctuary for Commitment Sunday the following day.
- Donations for canned goods to assist the recently-opened food pantry at Jefferson College; collections were on October 21, October 28, and November 4. The canned goods were delivered to the college on November 7, by Dale Houzenga, Tom Anderson and Pastor Josh.
- The program of Clyde's Buddies was continued, and the group met on November 14 and 21, led by Mickey Portell. Thanksgiving themed crafts were made, a few games were played and snacks were enjoyed.
- Suzanne & Diane Dewitt Hall led the "Where True Love Is" Bible study on Thursday evenings.

**Financial Information**

Budget	\$500.00	
	-200.00	to Smokey Robinson's for Veterans' Dinner
	- 59.80	to Crystal City School Lunch Program
	<u>\$240.20</u>	Unspent

Respectfully submitted,  
The Harvest Team

**2018 Advent/Christmas Season Report**  
**Grace Presbyterian Church**

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ADVENT TEAM 2018 FINAL REPORT

The Advent Team for 2018 was very busy over the season. Our theme was "Calm and Bright". This was the 200<sup>th</sup> anniversary of the song *Silent Night*. The entire advent worship series was based around this.

For our first event, we did a fabulous float for the Twin City Christmas Parade, which was on November 26th. A gorgeous sleigh held 7 Bell Choir members, ringing *Jingle Bells*, and 4 or 5 children along with Pastor Josh. Our float tied for 3<sup>rd</sup> place!!

On November 27, 2018 and again on December 4, 2018, we sponsored a Words on Wood workshop. The people in attendance, 20 of us in total, made a variety of wood signs which we stenciled. A great fellowship opportunity. We even had a few non church members join us!

December 2, 2018, was the well-loved Hanging of the Greens. This year we had Clyde's Buddies sign up to help. The adults and kids did a great job decorating the church with the Advent Wreath, Advent Candles, the purple paraments, the greenery, and of course, the manger scene, complete with star.

December 3, 2018 we stuffed "finals care packages" for the college students. We had 8 in all. They received items such as tissues, microwave popcorn, candy, crackers, other snacks, and pens.

December 8, 2018 was Breakfast with Santa. Our team did not sponsor this but some of us helped.

Everyone enjoyed the Brunch on December 16, 2018. No one had to bring anything for this dinner. Our team supplied it all: 8 breakfast casseroles, crock pot cinnamon rolls, fruit salad, sweet breads, bagels with cream cheese, grapes, cereal, milk, juice, coffee and tea. We served about 75 people. We were supposed to have a representative from Ride-On STL, one of our Mission opportunities, come to tell us about the organization, but that person didn't show up. However, Steven Huss gave a wonderful endorsement. In lieu of asking people to bring a dish, we collected money for Ride-On STL, an equine organization which services, youth, children, veterans and adults who have disabilities.

December 21, 2018 was the Blue Christmas Service, or the Longest Night service. The Twin City Ministerial Alliance joined in with this.

**2018 Building, Grounds, & Maintenance Report  
Grace Presbyterian Church  
Ruling Elders Kirk Jackson, Amy Petschonek, & Pat Breeze**

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NO REPORT SUBMITTED

**2018 Security Team Report  
Grace Presbyterian Church  
Ruling Elders Mary Lucas & Sue Short**

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Mary Lucas RE, Sue Short RE

Team Members:  
Rick Henneman  
Patty Vandergriff  
Mark Bungenstock  
Gary Stephens  
Dale Houzenga

The team was put in place in May 2018 and is mainly acting as the first greeter the members and visitors meet outside the church building. On a volunteer basis, one member of the team stays outside during worship service each Sunday.

**2018 Social Media & Website Report**  
**Grace Presbyterian Church**  
**Rev. Joshua Noah & Ruling Elder Jan Aucutt - Managers**

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On March 13, 2018, Grace Presbyterian launched a new website using the website manager *Weebly*. This manager was chosen because of its simplicity of use and value of cost. The website manager keeps records of the usage of the website, including: overall views, unique views, etc. Below are the stats for the new website usage from March 13, 2018 to December 31, 2018.

Total Views 2018: 15,713  
 Unique Views 2018: 8,463

<b>MONTHLY/WEEKLY AVG. VIEWS</b>	<b>MARCH</b>	<b>DECEMBER</b>	<b>PERCENT INCREASE</b>
Average Monthly View	1,140	2,799	<b>145.5%</b>
Average Monthly Unique Views	633	1,082	<b>71.0%</b>
Average Monthly Pages Viewed	1.8	2.6	<b>44.4%</b>
Weekly Views	125	613	<b>390.4%</b>
Weekly Unique Views	59	263	<b>345.7%</b>

The dramatic increase in the use of the website shows how effective it has been in communicating information not only to the congregation members, but also to those in the community and even around the world.

Our social media platforms - Facebook & Instagram - are also growing substantially.

Our new Instagram page received **51** new followers in 2018.

	<b>1<sup>ST</sup> HALF 2018</b>	<b>2<sup>ND</sup> HALF 2018</b>	<b>PERCENT INCREASE</b>
Facebook Page "Likes"	247	527	<b>113.0%</b>
Average Daily Reach	266	622	<b>133.8%</b>
Average Daily Engagement	25	63	<b>152.0%</b>

We can NOT underestimate the power of social media, not ONLY as a tool for advertising, but ALSO as a tool for helping to spread the gospel and to engage people in Christian discipleship. These are our new front doors now. If we don't take advantage of this platform, it would be like bricking up the doors of the church, and complaining that no one is coming in. It's new and different, but it has the potential to help us reach more people for Christ, and eventually, add more members to the congregation.

For example, during the month of December, we “live-streamed” all our worship services. Below is the data about the reach and impact of those “live-streamed” services:

DATE	LIVE VIEWERS	REACH	ENGAGEMENT	SHARES	VIEWS
12/09/2018	<b>4</b>	699	178	7	334
12/16/2018	<b>3</b>	645	215	7	303
12/23/2018	<b>3</b>	336	142	4	229
12/24/2018	<b>5</b>	397	118	6	192
12/30/2018	<b>5</b>	711	231	7	413
01/06/2019	<b>4</b>	426	162	5	260
01/20/2019	<b>11</b>	500	324	7	344

During Pentecost II Season, I created a series of YouTube Videos called “90 Seconds of Grace.” These videos were short reflections on that week’s scripture text to help people to wrestle with scripture and to find grace in their every day lives. I was pleasantly surprised by how often these videos were viewed and shared. See data below:

YOUTUBE DATA	FACEBOOK DATA
Watch Time: <b>577 Minutes</b>	Total Reach: <b>2,034</b>
Views: <b>408</b>	Total Engagement: <b>446</b>
Accessed video from:	Total Shares: (Facebook): <b>39 times</b>
Facebook: <b>67.5%</b>	Total Reactions: <b>162</b>
Website: <b>7.6%</b>	
Mobile Phone: <b>61.3 %</b>	
Impressions: <b>3,613</b>	
Shares (from YouTube): <b>28 times</b>	

The church social media blog, Pro Church Tools, says that social media is “the greatest communication shift in over 500 years.” In other words, social media is the greatest change in how we communicate - including the Gospel - since Gutenberg began printing bibles cheaply so that all Christians could have one. With more and more people using social media NOT just to learn about events, but to actually engage in study and community, any church that sees social media as “unimportant” is setting itself up to fail both itself and the mission of God.

As always, you can help our social media presence grow and help others connect with Christ by sharing EVERYTHING that is posted on the church Facebook and/or Instagram page. Please share and share often!

Grace & Peace,  
Pastor Josh

**2018 Stewardship & Finance Report**  
**Grace Presbyterian Church**  
**Ruling Elders LeaAnn Roth, Jan Aucutt, & Kelly Henneman**

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**Team Members:**

Jan Aucutt (RE), Bob Denison, Kelly Henneman (RE), Mickey Portell, LeaAnn Roth (RE), and Mark Trautwein

**Happenings of the Team:**

- The team members read and discussed the book: Not your Parents Offering Plate by J. Clif Christopher
- On September 24-26 Jan and Mickey attended the Stewardship Kaleidoscope conference (in STL) called: Transforming the Face of Generosity
- Personal Testimonies were arranged by each member of the team and presented on Sunday's throughout the Harvest Team.
- A mailing was sent to everyone, prior to Commitment Sunday (11/25/18), that included a letter and a Financial Stewardship Commitment card asking people to commit their time, talents, and tithes.
- On Commitment Sunday and the days following, we received 24 Financial Stewardship Commitment cards, with 9 new cards.

The next meeting of the Team will be in January to plan appropriate activities for them and the congregation for the coming year.



2018 Treasurer's Report  
Grace Presbyterian Church  
Ruling Elder Janice Aucutt, Treasurer

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**END OF THE YEAR BALANCES**

General Fund	\$50,752.97
Money Market	\$16,133.66
Edward Jones Investments	\$99,521.04

**2018 Income & Expenses and 5 Year Averages**

	Income	Expenses
<b>2018</b>	\$201,586.23	\$205,448.10
<b>5 Year Average</b>	\$184,107.06	\$188,532.36

**2018 Nominating Committee Report**  
**Grace Presbyterian Church**  
**Ruling Elders Mary Lucas, Sue Short, & Pat Breeze**

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**COMMITTEE MEMBERS:**

RE Sue Short	Patty Vandergriff
RE Pat Breeze	Dale Houzenga
RE Mary Lucas	Toni Houzenga

**ELDERS:**

Debbie Cooke	taking 2 <sup>nd</sup> term (class of 2021)
LeaAnn Roth	taking 2 <sup>nd</sup> term (class of 2021)
Rich Hadley	ordained Aug. 23, 2018 (class of 2021)
Bill Sternberg	filling unexpired term (class of 2019)
Joe Rich	filling unexpired term (class of 2020)

**DEACONS:**

Marlene Burt	taking 2 <sup>nd</sup> term (class of 2021)
Kathy Bungenstock	taking 2 <sup>nd</sup> term (class of 2021)
Mark Bungenstock	taking 2 <sup>nd</sup> term (class of 2021)
Tawnya Hardey	filling unexpired term (class of 2020)

**NOMINATING COMMITTEE:**

Tom Anderson	(class of 2020)
Marsha Anderson	(class of 2020)
Bill Sternberg	(class of 2020)

**GEM COMMITTEE:**

Kurk Breeze	taking 2 <sup>nd</sup> term (class of 2020)
Mark Trautwein	(class of 2020)
Steve Huss	taking 2 <sup>nd</sup> term (class of 2020)

**\*\*MOTION:** *Motion to elect and install Elder Bill Sternberg to the Session class of 2019. Also motion to elect, ordain, and install Joe Rich to the office of Elder, Class of 2020.*

**2018 Personnel Committee**  
**Grace Presbyterian Church**  
**Ruling Elders Mary Lucas, Sue Short, & Debbie Cooke**

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The Personnel Committee was made up of three individuals for 2018. Gary Stephens stepped down as member of the Personnel Committee for 2018. The current members of the team are:

Mary Lucas, Elder  
Sue Short, Elder (previously Congregation member)  
Debbie Cooke, Elder

The committee met throughout the year and completed the following tasks:

- 1) Performance evaluations along with self-evaluations were conducted for the following staff:
  - a) Joshua Noah, Pastor
  - b) Elizabeth McClain, Secretary
  - c) Mark Trautwein, Organist
  - d) Kirk Jackson, Choir Director
  - e) Nancy Cartee, Nursery
  - f) Wally Biehle, Sexton

Each individual completed a self-evaluation. Performance evaluations, in conjunction with the self-evaluations, were completed by the committee based on individual job descriptions. The evaluations are a part of the individuals' personnel files which are kept in the church office.

- 2) Health insurance for the secretarial position was discussed by the Committee. After many hours of research and discussion regarding coverage, costs, budget and other factors, a recommendation was made to the Session. The recommendation provided for an increase in compensation in lieu of providing health insurance coverage for the employee and spouse. Employee was in agreement with the solution and Session approved the recommendation.

Respectfully submitted,

Ruling Elders  
Mary Lucas  
Sue Short  
Debbie Cooke

## 1. MARKETING/SOCIAL MEDIA CAMPAIGN

**Goal:** Daily posting on social media and weekly updating of website.

**Benchmark:** Session creates a Social Media Team to manage Facebook, Instagram, & Website.

## 2. LOCAL MISSIONS

**Goal:** Have each Seasonal Team provide a local missions program that integrates ALL ages/generations.

**Benchmark:** Identify all local resources for mission programs.

## 3. SMALL GROUP MINISTRY/RELATIONSHIP BUILDING

**Goal:** Have 5 to 10 active small groups.

**Benchmark:** Complete Small Group Assessment by end of 2019.

2019 Pastor's Terms of Call  
Grace Presbyterian Church

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**PASTOR'S TERMS OF CALL**

**Effective Annual Salary**

Cash Salary:	\$37,443.00
Housing Allowance:	\$15,535.00

**TOTAL EFFECTIVE SALARY: \$52,978.00**

**Effective Salary Breakdown by Church**

**Grace -**

Cash Salary:	\$37,443.00
Housing Allowance:	\$ 6,259.00

**Hillsboro**

Housing Allowance:	\$ 9,276.00
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Grace will continue to carry the cost of health insurance for the pastor and his family, auto reimbursement, continuing education, and professional expenses.

**Other Benefits**

*Board of Pensions:	\$20,397.00
*Auto Reimbursement:	\$ 750.00
*Continuing Education:	\$ 750.00
Professional Expenses:	\$ 500.00
<b>TOTAL OTHER BENEFITS:</b>	<b>\$22,397.00</b>

\* Minimums required by the Presbytery and/or Book of Order.

**GRAND TOTAL: \$75,375.00**

**Motion:**

**To approve Rev. Joshua Noah's Terms of Call for 2019.**

**2018 Proposed Budget**  
**Grace Presbyterian Church**  
**Ruling Elder Jan Aucutt, Treasurer**  
**Approved by Session January**

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Stewardship & Finance	
Payroll	
Pastor	
Housing & Salary	\$ 52,978.00
Auto Reimbursement	\$ 750.00
Continuing Education	\$ 750.00
Professional Expenses	\$ 500.00
Secretary	\$ 28,008.00
Choir Director	\$ 5,000.00
Organist	\$ 5,000.00
Sexton	\$ 6,000.00
Nursery Worker	\$ 2,000.00
Board of Pensions	\$ 24,686.60
Presbytery- Per Capita	\$ 4,464.00
Presbytery- Mission	\$ 1,500.00
Office Supplies	\$ 8,000.00
Kitchen & Janitorial Supplies	\$ 3,500.00
Utilities	\$ 12,000.00
Building & Grounds Maintenance	\$ 10,000.00
Church Insurance	\$ 11,500.00
Stewardship	\$ 1,000.00
Seasonal Teams	\$ 4,500.00
Music & Worship	\$ 3,000.00
<b><u>GRAND TOTAL</u></b>	<b><u>\$185,136.60</u></b>